



Planning Department
 420 Villa Drive, Box Elder, SD 57719
 Phone: 605-923-1404 Fax: 605-923-4264
 This institution is an equal opportunity provider

Right-of-Way Work Permit

Right-of-Way Work Permit Applications must be submitted at least 24 hours before work starts

Applicant Information

Company: _____ E-Mail: _____
 Name: _____ Phone: _____
 Address: _____ Date: _____
 City, State, Zip: _____

Contractor Information

Company: _____ E-Mail: _____
 Name: _____ Phone: _____
 Address: _____ Date: _____
 City, State, Zip: _____ Local License #: _____

Type of Right-of-Way Work:
Work Location / Address:
Estimated Date of Work:

This application must be accompanied by the following as required:

- A Vicinity Map
- Traffic Plan, if applicable
- A non-refundable Right-of-Way Work Permit Application fee of \$50.00
- A non-refundable Late Application fee of \$100.00, in addition to the permit fee if work begins before permit issuance

I understand that it is a Class II Misdemeanor to perform work without the proper State & Local Licensing and certify that the above information is accurate and correct.

Applicants Signature: _____

Applicant Name: _____

For City Use Only	
Date Received:	Received By:
Approval Date:	Approved By:
Start Date:	Date Completed:
Inspection Date:	Inspected By: